

Oxford Public Library
Regular Meeting
July 15, 2020
(Board Minutes)

Present (via Zoom call): *President*, Kathy Hoeflein, *Vice President* Tony Rizzo, *Secretary* Julie Fracker, *Trustee* Lynn Royster, *Trustee* DuAnne Cook, *Treasurer* Jean Davidson, *Director* Bryan Cloutier, Sue Bossardet, Barbara Kriigel

Absent: None

07R.20.1 **Call to Order:** The President called the meeting to order at 7:00 p.m.

07R.20.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Royster seconded to approve the agenda. *Motion carried.*

07R.20.3 **Approval of the Minutes:** Mr. Rizzo motioned to approve the minutes of the June 24 meeting; Ms. Davidson seconded. *Motion carried.*

07R.20.4 **Communications/Presentation:**
 1. 2019 Audi Report – Rana Emmons

07R.20.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Cook motioned to accept the financial reports and Ms. Fracker seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. OPL Endowment CD #1
8. Oberg Endowment Fund
9. Oberg Endowment CD #1

07R.20.6 **Directors Report:**
 1. Library Reopen Plan to Move to Stage 5.1 on July 6
 2. Library Building and Project Proposal: Information posted on the website and social media with positive response. The FOL has distributed signs.

07R.20.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

07R.20.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Mr. Rizzo made a motion to pay the bills the amount of \$25,249.67. Ms. Royster seconded. *Motion carried.*

07R.20.9 **Reports of Committees:**
 None

07R.20.10 **Unfinished Business:**
 1. None

07R.20.11 **New Business:**
 1. Audit Report: Ms. Fracker made a motion to accept the audit as presented. Ms. Davidson seconded. *Motion carried.*

07R.20.12 **Call to Audience:** A call was made to the audience with no one in attendance.

07R.20.13 **Adjournment:** Ms. Davidson motioned and Mr. Rizzo seconded to adjourn the meeting at 7:51 p.m. *Motion carried.*