

Oxford Public Library
Regular Meeting
August 19, 2020
7:00 PM
(Board Minutes)

Present (via Zoom call): *President*, Kathy Hoeflein, *Vice President* Tony Rizzo, *Secretary* Julie Fracker, *Trustee* Lynn Royster, *Trustee* DuAnne Cook, *Treasurer* Jean Davidson, *Director* Bryan Cloutier, *Village Resident*, Sue Bossardet, *Township Resident*, Barbara Kriigel

Absent: None

08R.20.1 **Call to Order:** The President called the meeting to order at 7:02 p.m.

08R.20.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Ms. Royster motioned and Mr. Rizzo seconded to approve the agenda. *Motion carried.*

08R.20.3 **Approval of the Minutes:** Mr. Rizzo motioned to approve the minutes of the July 15 meeting; Ms. Cook seconded. *Motion carried.*

08R.20.4 **Communications/Presentation:**

Budget Hearing

1. At 7:04 p.m., a motion was made to open the Budget Hearing by Ms. Cook and seconded by Ms. Davidson. *Motion carried.*
2. Ms. Fracker made a motion to close the budget hearing at 7:36 p.m. Mr. Rizzo seconded. *Motion carried.*

08R.20.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Davidson motioned to accept the financial reports and Ms. Royster seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. OPL Endowment CD #1
8. OPL Endowment CD #2
9. Oberg Endowment Fund
10. Oberg Endowment CD #1
11. Oberg Endowment CD #2

08R.20.6 **Directors Report:**

1. Endowment CDs and Transfer of Funds to Four County Community Foundation
2. Traveling National Archives Women's Suffrage "Rightfully Hers" Exhibit at OPL
3. Fall Library Newsletter
4. Budget Hearing, Bond Failure, and Infrastructure Concerns

08R.20.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

08R.20.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Mr. Rizzo made a motion to pay the bills the amount of \$32,874.22. Ms. Royster seconded. *Motion carried.*

08R.20.9 **Reports of Committees:**

None

08R.20.10 **Unfinished Business:**

1. None

08R.20.11

New Business:

1. **FY 2021 Budget & Millage Rate.** Ms. Fracker made a motion to approve the fiscal year 2021 budget of \$1,296,657 and authorize the township to levy the maximum amount approved by law at a rate of 1.3259. Mr. Rizzo seconded. *Motion carried.*
2. **Temporary Suspension of Sunday Hours.** Mr. Rizzo made a motion to suspend Sunday hours for September and October and reevaluate the policy at the October meeting. Ms. Davidson seconded. *Motion carried.*
3. **Bond Proposal Follow-up.** Director briefed the Library Board on issues related to the Bond failure.

08R.20.12

Call to Audience: A call was made to the audience with no one in attendance.

08R.20.13

Adjournment: Ms. Cook motioned and Ms. Fracker seconded to adjourn the meeting at 8:24 p.m. *Motion carried.*