

Oxford Public Library

Regular Meeting

June 24, 2020

7:00 PM

(Board Minutes)

Present (via Zoom call): *President*, Kathy Hoeflein, *Vice President* Tony Rizzo, *Secretary* Julie Fracker, *Trustee* Lynn Royster, *Trustee* DuAnne Cook, *Treasurer* Jean Davidson, *Director* Bryan Cloutier

Absent: None

6R.20.1 **Call to Order:** The President called the meeting to order at 7:00 p.m.

6R.20.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Royster seconded to approve the agenda. *Motion carried.*

6R.20.3 **Approval of the Minutes:**

1. 05R.20 Meeting: Ms. Cook made a motion to approve the minutes and Ms. Fracker seconded. *Motion carried.*
2. 06S.20 Meeting: Mr. Rizzo made a motion to approve the minutes of the meeting and Ms. Fracker seconded. *Motion carried.*

6R.20.4 **Communications/Presentation:**

1. None

6R.20.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Royster motioned to accept the financial reports and Ms. Fracker seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. OPL Endowment CD #1
8. OPL Endowment CD #2
9. Oberg Endowment Fund
10. Oberg Endowment CD #1
11. Oberg Endowment CD #2

6R.20.6 **Directors Report:**

1. Library Reopen Plan to Move to Stage 4 on June 22
2. Library Audit Scheduled
3. Mid-Year Budget Adjustment.

6R.20.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

6R.20.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Mr. Rizzo made a motion to pay the bills the amount of \$25,476.50. Ms. Cook seconded. *Motion carried.*

6R.20.9 **Reports of Committees:**

None

6R.20.10 **Unfinished Business:**

1. None

6R.20.11

New Business:

1. Mid-Year Budget Adjustment
 - a. Director asked for a mid-year budget adjustment. Ms. Fracker made a motion to approve the mid-year budget adjustment. Ms. Davidson seconded. *Motion carried.*

6R.20.12

Call to Audience: A call was made to the audience with no one in attendance.

6R.20.13

Adjournment: Ms. Royster motioned and Ms. Fracker seconded to adjourn the meeting at 7:43 p.m. *Motion carried.*