

## Oxford Public Library

Regular Meeting

16 March 2016

7:00 PM

(Board Minutes)

- Present: *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Julie Fracker, *Director*, Bryan Cloutier, *IT Consultant*, Mike Shackelford
- Absent: *President*, Duane Salswedel, *Vice President*, Kathy Hoeflein *both excused*.
- 03R.16.1 **Call to Order:** A motion was made by Ms. Fracker and seconded by Mr. Rizzo to appoint Ms Davidson as the acting Chair for this board meeting. *Motion carried.*  
The Chair called the meeting to order at 7:05 p.m.
- 03R.16.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Hearing none Mr. Rizzo motioned and Ms. Royster seconded to approve the agenda. *Motioned carried.*
- 03R.16.3 **Approval of the Minutes:** The Minutes of the February meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Ms. Fracker motioned and Ms. Royster seconded to accept the minutes. *Motion carried.*
- 03R.16.4 **Communications/Presentation**
1. None.
- 03R.16.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Royster motioned and Ms. Fracker seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
  2. OSB Checking reconciliation
  3. OSB Saving reconciliation
  4. Oakland County Reconciliation
  5. Chase Bank Reconciliation
  6. OPL Endowment Fund
  7. Oberg Endowment Fund
  8. OPL Endowment CD
  9. Oberg Endowment CD
- 03R.16.6 **Directors Report:**  
The Director discussed the Detroit Suburban Librarians' Roundtable Meeting with State Senator David Knezek. It was a lively discussion at times. There is a new bill proposed by Senator Marlow that still has a way to go before it is passed regarding DDA tax capture. The Painting of our facility was completed on time and looks good. The director also mentioned that we are having Internet Issues and that he and Mike are working on solutions to resolve the situation.
- 03R.16.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 03R.16.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Mr. Rizzo motioned and Ms. Fracker seconded to approve the bills in the amount of \$92,337.75 *Motion carried.*
- 03R.16.9 **Reports of Committees:**
1. None
- 03R.16.10 **Unfinished Business:**
- None.
- 03R.16.11 **New Business:**
1. None.
- 03R.16.12 **Call to Audience:** Ms. Royster called to the audience with no one in attendance.
- 03R.16.13 **Adjournment:** Ms. Royster motioned and Mr. Rizzo seconded to adjourn the meeting. *Motion carried.*  
The meeting was adjourned at 8:09 pm.