

Oxford Public Library

Regular Meeting

19 January 2022

Community Room A

7:00 PM

(Board Minutes)

Present: *K. Hoeflein; T. Rizzo; L. Royster; D. Salswedel; B. Kriigel; B. Cloutier (Director); S. Penchansky (via Zoom); J. Berman*

Absent: *J. Fracker (excused)*

01R.22.1 **Call to Order:** Chair called the meeting to order at 7:08 PM.

01R.22.2 **Approval of Agenda:** *Mr. Rizzo moved, Ms. Kriigel seconded to approve the agenda as presented.* Motion carried.

01R.22.3 **Approval of Minutes:** December 2021 minutes were sent to the Board for review prior to the meeting. *Ms. Royster moved, Mr. Rizzo seconded to approve the minutes as presented.* Motion carried.

01R.22.4 **Communications / Presentations:**

1. Virtual Meeting w/ Architect, RE: HVAC Updates—Mr. Penchansky discussed the scope of work to be completed and engaged the Board in consideration of replacement and upgrades to the existing HVAC infrastructure. Two different options were presented, both engaging the services of a mechanical engineer.

Mr. Rizzo and Director Cloutier agreed to meet to go over building plans and to inventory existing equipment. It was agreed that Mr. Rizzo would follow-up with the architect after that meeting to convey direction.

01R.22.5 **Approval of the Financial Reports:** Financial Reports were sent to Board for review prior to the meeting. Director Cloutier reported on the financial status and asked if there were any questions. The Board requested the Director email a 2021 year-end Budget v. Actual following the meeting.

Mr. Rizzo moved, Ms. Salswedel seconded to approve the Financial Reports as presented. Motion carried.

01R.22.6 **Director's Report:** Director submitted the Director's Report to the Board prior to the meeting for review. No motion was made as none was needed.

01R.22.7 **Statistical Reports:** Director submitted the Statistical Report to the Board prior to the meeting for review. No motion was made as none was needed.

01R.22.8 **Expense Report:** The expenditures for the month of December were presented for consideration. *Mr. Rizzo moved, Ms. Kriigel seconded to approve the bills in the amount of \$72,239.32.* Motion carried.

01R.22.9 **Reports of Committees:**

1. None

01R.22.10 **Unfinished Business:**

1. None.

01R.22.11 **New Business:**

1. None.

01R.22.12 **Call to Audience:** None were present.

01R.22.13 **Adjournment:** *Ms. Kriigel moved, Ms. Salswedel seconded to adjourn the meeting.* Motion carried. The meeting adjourned at 8:19 PM.