

Oxford Public Library

Regular Meeting

16 December 2015

7:00 PM

(Board Minutes)

- Present: *President*, Duane Salswedel, *Vice President*, Kathy Hoeflein, *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Julie Fracker, *Director*, Bryan Cloutier.
- Absent: None
- 012R.15.1 **Call to Order:** The Chair called the meeting to order at 7:04 p.m.
- 012R.15.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Hearing none Ms. Fracker motioned and Ms. Davidson seconded to approve the agenda. *Motioned carried.*
- 012R.15.3 **Approval of the Minutes:** The Minutes of the November meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the Regular Meeting minutes. After changing to the correct month, Ms. Davidson motioned and Ms. Hoeflein seconded to accept the amended minutes. *Motion carried.*
- 012R.15.4 **Communications/Presentation**
1. None
- 012R.15.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Mr. Rizzo motioned and Ms. Royster seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
 2. OSB Checking reconciliation
 3. OSB Saving reconciliation
 4. Oakland County Reconciliation
 5. Chase Bank Reconciliation
 6. OPL Endowment Fund
 7. Oberg Endowment Fund
 8. OPL Endowment CD
 9. Oberg Endowment CD
- 012R.15.6 **Directors Report:**
The Director talked about attending a local Township Board meeting and spoke in opposition to a request by a local real estate developer. They wanted to establish a Commercial Rehabilitation District in the old Sea Ray building that would have caused a loss of taxable revenue to the library. The request was denied by the township. He is still active with the Michigan Library Association Legislative Committee.
- 012R.15.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 012R.15.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Ms. Hoeflein motioned and Ms. Davidson seconded to approve the bills in the amount of \$22,401.45 *Motion carried.*
- 012R.15.9 **Reports of Committees:**
1. None.
- 012R.15.10 **Unfinished Business:**
1. Mr. Rizzo motioned and Ms. Royster seconded to accept painting proposal of Wall Kolors by Knope LLC for \$28,580.00. *Motion carried.*
- 012R.15.11 **New Business:**
1. FY-End 2015 Budget Adjustment: Ms. Davidson motioned and Mr. Rizzo seconded to approve the amended Budget for 2015. *Motion carried.*
 2. Quote to Rebuild/Repair Building Humidifiers: Mr. Rizzo motion and Ms. Hoeflein seconded to accept the proposal of Goyette Mechanical for \$2,878.00 to repair the humidifiers. *Motion carried.*
 3. Quote to Purchase AWE After School Edge Computer for the Youth Services: Ms. Davidson motion and Ms. Fracker seconded the purchase of the computer. *Motion carried.*
 4. 2016 Board of Directors Meeting Schedule: Ms. Davidson motioned and Ms. Hoeflein seconded to approve the Meeting Schedule after modified. *Motion carried.*
- 012R.15.12 **Call to Audience:** Ms. Davidson called to the audience with no one in attendance.
- 012R.15.13 **Adjournment:** Mr. Rizzo motioned and Ms. Fracker seconded to adjourn the meeting. *Motion carried.*
The meeting was adjourned at 8:30 pm.