

MINUTES

Oxford Public Library Board
December 18, 2013

The regular meeting of the OPL was convened by Pres./Chair Duane Salswedel with members Salswedel, Hoeflein, Rizzo, Davidson, Royster and Stilwell present. Also present was Director Bryan Cloutier.

Approval of the Agenda: *Rizzo made the motion to approve the amended agenda, 2nd by Royster and passed.*

Approval of Minutes: *The motion to approve the November minutes was made by Rizzo, 2nd by Davidson and passed.*

Communications: Smithsonian Institution Exhibit *from the Michigan Humanities Council.*

Financial reports: *Hoeflein moved to approve the financial reports as presented in the board packet, 2nd by Rizzo and passed unanimously by roll call vote.*

Director's report: Cloutier gave an update on the RFID tagging: 11 volunteers and staff at 5 tagging stations throughout the library have tagged over 5,000 items in a 2-week period.

The director has accepted two non-paid library technician interns from Oakland Community College, helping with tagging, etc., with another intern scheduled to come on board.

Director Cloutier also elaborated on the upcoming Traveling Smithsonian Exhibit, *The Way We Worked*, scheduled for December 2014 through early February 2015. OPL was one of five sites around the state to host this exhibit.

Statistics were up in all but two categories.

Approval of bills: *Davidson made the motion to pay the bills in the amount of \$64,191.39, 2nd by Royster and passed by unanimous roll call vote.*

Unfinished business: The proposal from Library Design Associates as presented in the board packet was discussed, item by item. It was the consensus of the board to go with the alternate flooring pattern for a cost saving of over \$5800. The remaining items (desks, lighting, etc.) were approved with the exception of reupholstering of seats on some chairs. *Rizzo made the motion to approve the renovation project at a cost not to exceed \$125,000, 2nd by Hoeflein. Motion passed by unanimous roll call vote.*

New business: Consideration for TLN overdrive resolution. This was discussed by the director, who felt it to be superfluous and did not recommend passing of the resolution. *Hoeflein moved to reject the resolution, 2nd by Rizzo and passed.*

No audience, meeting adjourned.

Next meeting will be Wednesday, January 15, 2014.

Respectfully submitted, Sue Stilwell, secretary