

Oxford Public Library

Regular Meeting

October 22, 2014

7:00 PM

(Board Minutes)

- Present: *Chair*, Duane Salswedel, *Vice Chair*, Kathy Hoeflein, *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Sian Marshall, *Director*, Bryan Cloutier
- Absent: None
- 10R.14.1 **Call to Order:** The Chair called the meeting to order at 7:04 p.m.
- 10R.14.2 **Approval of Agenda:** The Chair asked if there were any changes requested to the agenda. There were none. Mr. Rizzo motioned and Ms. Marshall seconded to approve the agenda. *Motion carried.*
- 10R.14.3 **Approval of the Minutes:** The Minutes of the September 17th meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Ms. Hoeflein motioned and Mr. Rizzo seconded to accept the minutes. *Motion carried.*
- 10R.14.4 **Communications/Presentation**
1. None.
- 10R.14.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Royster motioned and Ms. Davidson seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
 2. OSB Checking reconciliation
 3. OSB Saving reconciliation
 4. Oakland County Reconciliation
 5. Chase Bank Reconciliation
 6. OPL Endowment Fund
 7. Oberg Endowment Fund
 8. OPL Endowment CD
 9. Oberg Endowment CD
- 10R.14.6 **Directors Report:**
The Millage Campaign Committee is doing well and yard signs had been ordered. The scarecrow festival went well on Saturday October 11th. A lot of info was given out.
Charli Osborne, Head of Teen Services, tendered her resignation effective October 3rd.
Sian Marshall will join OPL as Head of Teen Services. The board of Trustees will miss her on our board.
Bryan and Sandy went to Big Rapids to attend the installation and workshop for the Smithsonian Exhibition. They will be conducting docent training with the rest of the staff.
We had a short discussion on the health of Winston. He is not doing so well and we discussed that if he gets worse he will be removed to the Aquarium company to try and get better.
Hillary Marurin, Adult Services Librarian Assistant has tendered her resignation to go to Rochester Hills.
Maudia Lanzotti, Adult Services Librarian was awarded the OPL *Public Servant of the Year*.
- 10R.14.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 10R.14.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Mr. Rizzo motioned and Ms. Royster seconded to approve paying the bills in the amount of \$22,257.15 *Motion carried.*
- 10R.14.9 **Reports of Committees:**
1. None.
- 10R.14.10 **Unfinished Business:**
1. None.
- 10R.14.11 **New Business:**
1. Sian Marshall turned in her Letter of Resignation due to her new position at OPL. Ms. Davidson motioned and Ms. Hoeflein seconded to accept Ms. Marshall's Resignation. *Motion carried.*
 2. The Director brought 2 names for candidates for the replacement on OPL Trustee Board. Julie Fracker (Yes Committee) and Jennifer Prather (Friends Board Member) were discussed for the appointment. Both great candidates! Mr. Rizzo motioned and Ms. Davidson seconded to have Ms. Fracker join the OPL Trustees. *Motion carried.*
- 10R.14.12 **Call to Audience:** Ms. Hoeflein made a call to the audience, no one commented
- 10R.14.13 **Adjournment:** Ms. Hoeflein motioned and Mr. Rizzo seconded to adjourn the meeting. *Motion carried.* The meeting was adjourned at 8:04 pm.