

Oxford Public Library

Regular Meeting

September 17, 2014

7:00 PM

(Board Minutes)

- Present: *Chair*, Duane Salswedel, *Vice Chair*, Kathy Hoeflein, *Treasurer*, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Sian Marshall, *Director*, Bryan Cloutier, also present was OCTV
- Absent: Jean Davidson, *Excused*
- 09R.14.1 **Call to Order:** The Chair called the meeting to order at 7:04 p.m.
- 09R.14.2 **Approval of Agenda:** The Chair asked if there were any changes requested to the agenda. There were none. Ms. Marshall motioned and Mr. Rizzo seconded to approve the agenda. *Motion carried.*
- 09R.14.3 **Approval of the Minutes:** The Minutes of the August 20th meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. A typo was found and corrected. After making the change, Mr. Rizzo motioned and Ms. Royster seconded to accept the minutes. *Motion carried.*
- 09R.14.4 **Communications/Presentation**
1. None.
- 09R.14.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Hoeflein motioned and Ms. Marshall seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
 2. OSB Checking reconciliation
 3. OSB Saving reconciliation
 4. Oakland County Reconciliation
 5. Chase Bank Reconciliation
 6. OPL Endowment Fund
 7. Oberg Endowment Fund
 8. OPL Endowment CD
 9. Oberg Endowment CD
- 09R.14.6 **Directors Report:**
The Community Room at the Village of Oxford has been reserved at on September 18th at 7:00 pm for the Millage Campaign Committee to meet.
The director reported that because both the State Senator and Representative canceled at the last minute for the Roundtable Legislative Session. An alternate program that benefited the library administrators that attended was arranged. Fortunately Judith Dworkin and James Nelson spoke from the Michigan Humanities Council.
We had a short discussion on the health of Winston. He is not doing so well.
- 09R.14.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 09R.14.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Mr. Rizzo motioned and Ms. Royster seconded to approve paying the bills in the amount of \$29,170.17. *Motion carried.*
- 09R.14.9 **Reports of Committees:**
1. None.
- 09R.14.10 **Unfinished Business:**
1. None.
- 09R.14.11 **New Business:**
1. Sunday Hours: We discussed having to end the Sunday hours if the Millage did not pass. Ms. Hoeflein motioned and Ms. Marshall seconded to end the Sunday hours if the millage fails at the end of December 2014. *Motion carried.*
- 09R.14.12 **Call to Audience:** Ms. Hoeflein made a call to the audience, no one commented.
- 09R.14.13 **Adjournment:** Ms. Hoeflein motioned and Mr. Rizzo seconded to adjourn the meeting. *Motion carried.*
The meeting was adjourned at 7:50 pm.