

**Oxford Public Library**  
Regular Meeting  
19 August 2015  
7:00 PM  
(Board Minutes)

Present: *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Julie Fracker,  
*Director*, Bryan Cloutier  
Absent: Duane Salswedel & Kathy Hoeflein both excused.

08R.15.1 **Call to Order:** The Chair called the meeting to order at 7:05 p.m.  
Mr. Rizzo motioned and Ms. Royster seconded to have Treasurer Ms. Davidson act as temporary Chair.  
*Motioned carried.*

08R.15.2 **Approval of Agenda:** The Chair asked if there were any changes to the agenda. Hearing none, Mr. Rizzo  
motioned and Ms. Royster seconded to approve the agenda *Motion carried.*

08R.15.3 **Approval of the Minutes:** The Minutes of the July meeting were mailed prior to the meeting. The Chair  
asked if there were any corrections to the Regular Meeting minutes. Hearing none, Ms. Royster motioned  
and Mr. Rizzo seconded to accept the regular minutes. *Motion carried.*

The Chair asked if there were any corrections to the Special Meeting minutes. Hearing none, Ms. Royster  
motioned and Mr. Rizzo seconded to accept the regular minutes. *Motion carried.*

08R.15.4 **Communications/Presentation**  
1. None.

08R.15.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the  
meeting. Director gave an overview of each report and reconciliation. Ms. Royster motioned and  
Ms. Fracker seconded to accept the Financial reports. *Motion carried.*

1. Budget v. Actual
2. OSB Checking reconciliation
3. OSB Saving reconciliation
4. Oakland County Reconciliation
5. Chase Bank Reconciliation
6. OPL Endowment Fund
7. Oberg Endowment Fund
8. OPL Endowment CD
9. Oberg Endowment CD

08R.15.6 **Directors Report:** The Director discussed briefly about the parking lot improvement. A permit was  
thought to be needed, but after meeting with Twp. Supervisor and Oakland County Road Commission, it  
was determined not to be necessary for this project and authorized by Oakland County to proceed. The  
parking lot was re-surfaced in one day and looks great.

08R.15.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.

- 08R.15.8      **Expense Report:** The Expense report was mailed for review prior to the meeting. Mr. Rizzo motioned and Ms. Fracker seconded to approve paying the bills in the amount of \$39,199.66. *Motion carried.*
- 08R.15.9      **Reports of Committees:**  
                  1.      None.
- 08R.15.10     **Unfinished Business:**  
                  1.      None.
- 08R.15.11     **New Business:**  
                  1.      None.
- 08R.15.12     **Call to Audience:** Ms. Royster called to the audience with no one in attendance.
- 08R.15.13     **Adjournment:** Ms. Royster motioned and Ms. Fracker seconded to adjourn the meeting. *Motion carried.*  
The *meeting* was adjourned at 7:20 pm.