

# Oxford Public Library

Regular Meeting

August 20 2014

7:00 PM

(Board Minutes)

- Present: *Chair*, Duane Salswedel, *Vice Chair*, Kathy Hoeflein, *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Sian Marshall, *Director*, Bryan Cloutier, also present was OCTV
- Absent: None
- 08R.14.1 **Call to Order:** The Chair called the meeting to order at 7:04 p.m.
- 08R.14.2 **Approval of Agenda:** The Chair asked if there we any changes requested to the agenda. There were none. *Mr. Rizzo motioned and Ms. Hoeflein seconded to approve the agenda.* Motion carried.
- 08R.14.3 **Approval of the Minutes:** The Minutes of the July 16<sup>th</sup> meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Mr. Rizzo made note that the date was incorrect, should have been July not June. After making change, *Mr. Rizzo motioned and Ms. Marshall seconded to accept the minutes.* Motion carried.  
*Ms. Royster motioned and Ms. Davidson seconded to accept the August 11<sup>th</sup> Special Meeting Minutes.* Motion Carried.
- 08R.14.4 **Communications/Presentation**
1. Bridging Michigan -We were giving a pamphlet that was sent out from the Michigan Humanities Council.
- 08R.14.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. *Ms. Hoeflein motioned and Ms. Davidson seconded to accept the Financial reports.* Motion carried.
1. Budget v. Actual
  2. OSB Checking reconciliation
  3. OSB Saving reconciliation
  4. Oakland County Reconciliation
  5. Chase Bank Reconciliation
  6. OPL Endowment Fund
  7. Oberg Endowment Fund
  8. OPL Endowment CD
  9. Oberg Endowment CD
- 08R.14.6 **Directors Report:**  
We discussed the upcoming Millage Proposal and campaign timetables.  
OPL is to Host the Detroit Suburban Librarian's Roundtable Legislative Session for their September meeting.  
The 2015 Budget was discussed in detail.  
The director reported that there are issues with communication between the self-check products, and he hoped 3M could get it resolved very soon! He was not happy but was sure it would get resolved soon.
- 08R.14.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 08R.14.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. *Ms. Hoeflein motioned and Ms. Marshall seconded to approve paying the bills in the amount of \$56,250.11.* Motion carried.
- 08R.14.9 **Reports of Committees:**
1. None.
- 08R.14.10 **Unfinished Business:**
1. None.
- 08R.14.11 **New Business:**
1. 2015 Budget: The upcoming budget was discussed in length. If the millage were to fail in November we would have to follow the budget and perhaps make additional cuts. If it passes it would be modified to reflect more income.  
*Ms. Davidson motioned and Mr. Rizzo seconded to adopt the Y15 Budget before us.* Motion carried.
  2. Mr. Rizzo asked about the health of Winston. The director updated us on his health.
- 08R.14.12 **Call to Audience:** Ms. Marshall made a call to the audience, no one commented.
- 08R.14.13 **Adjournment:** *Ms. Hoeflein motioned and Ms. Royster seconded to adjourn the meeting.* Motion carried. The meeting was adjourned at 8:30 pm.