

Oxford Public Library

Regular Meeting

20 July 2016

7:00 PM

(Board Minutes)

- Present: *President, Duane Salswedel, Vice President, Kathy Hoeflein, Treasurer, Jean Davidson, Secretary, Tony Rizzo, Trustee, Lynn Royster, Trustee, Julie Fracker, Director, Bryan Cloutier.*
- Absent: None
- 07R.16.1 **Call to Order:** The Chair called the meeting to order at 7:10p.m. Ms. Hoeflein was acting chairperson because Mr. Salswedel was running a few minutes late.
- 07R.16.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Hearing none, Mr. Rizzo motioned and Ms. Royster seconded to approve the agenda. *Motioned carried.*
- 07R.16.3 **Approval of the Minutes:** The Minutes of the June meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Ms. Davidson motioned and Mr. Rizzo seconded to accept the minutes. *Motion carried.*
- 07R.16.4 **Communications/Presentation**
1. None
- 07R.16.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Fracker motioned and Ms. Davidson seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
 2. OSB Checking reconciliation
 3. OSB Saving reconciliation
 4. Oakland County Reconciliation
 5. Chase Bank Reconciliation
 6. OPL Endowment Fund
 7. Oberg Endowment Fund
 8. OPL Endowment CD
 9. Oberg Endowment CD
- 07R.16.6 **Directors Report:** We discussed the new Pokemon Craze. Ms. Fracker informed us that the Library was a Gym for Pokemon players. This explained why so many people were around the building after hours and might account for a couple false alarms on the front door. The director announced that Rebecca Koster is starting July 26th as a Support Services Clerk. Russell Wixon is now a Page in Support Services. The tall grass and shrubs have been cleaned up in the area north of the driveway. A dead tree will be cut down along the road north of the sign.
- 07R.16.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 07R.16.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Ms. Davidson motioned and Ms. Fracker seconded to approve the bills in the amount of \$20,942.31. *Motion carried.*
- 07R.16.9 **Reports of Committees:**
1. None
- 07R.16.10 **Unfinished Business:**
1. None
- 07R.16.11 **New Business:**
1. FY 16 Mid-Year Budget Adjustment: Mr. Rizzo motioned and Ms. Royster seconded to approve the Budget Adjustment as presented. *Motion carried.*
- 07R.16.12 **Call to Audience:** Mr. Salswedel called to the audience with no one in attendance.
- 07R.16.13 **Adjournment:** Ms. Davidson motioned and Ms. Fracker seconded to adjourn the meeting. *Motion carried.* The meeting was adjourned at 7:50pm.