

MINUTES

Oxford Public Library Board
Wednesday, July 17, 2013

The regular meeting of the OPL was called to order by Chair Duane Salswedel at 7 p.m. Present were Salswedel, Offer, Rizzo, Davidson, Stilwell and Director Bryan Cloutier. Kathy Hoeflein was absent.

Approval of Agenda: *Davidson moved to approve the agenda as presented in the board packet, 2nd by Rizzo and passed.*

Approval of Minutes: *Motion by Rizzo, 2nd by Offer to approve May minutes; passed.*

Communications: Charter Township of Oxford communication indicated bond debt would be paid off 5/1/2016.

PLTAOC (Public Library Trustee Association of Oakland County) has requested more participation of trustees to prevent its disbanding.

Approval of Financial Reports: The TCF account was transferred to Oxford Bank, then to the Oakland County Pool Account. Following examination of the reports for May and June, *Rizzo made the motion to approve the reports, 2nd by Offer, and passed by unanimous roll call vote.*

Director's Report: The Youth Summer Reading Program was the 2nd highest attended program with 683 participants.

A preliminary meeting is scheduled for July 18 with Jeff Wagner, account executive at 3M to discuss possible RFID and self-check system. The RFID system could result in better service for library patrons and more efficient use of time for employees.

The statistical report for 2012-2013 showed increases in all categories but two for 2013.

Approval of Bills: *Offer moved to approve payment of May's bills in the amount of \$27,043.55, 2nd by Davidson and passed unanimously by roll call vote.*

Motion by Davidson to approve June's bills in the amount of \$25,772.86, 2nd by Rizzo and passed by unanimous roll call vote.

New Business: I. RFID was discussed with questions as to re-tagging all our items –hire a contractor or do it ourselves? Bryan will get all costs together and report to the board. He is proposing borrowing from the fund balance to do this.

II. FY2014 budget and hours discussed. Cut hours and employees or borrow from the fund balance to maintain status quo. It was the consensus of the board to borrow from the fund balance, rather than to curtail hours and cut employees.

Call to Audience: No audience.

Adjournment: *Motion for adjournment by Stilwell, 2nd by Davidson and passed.*

Next meeting will be August 21, 2013.

Respectfully submitted,
Sue Stilwell, secretary