

Oxford Public Library

Regular Meeting

17 June 2015

7:00 PM

(Board Minutes)

- Present: *Chair*, Duane Salswedel, *Vice Chair*, Kathy Hoeflein, *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Julie Fracker, *Director*, Bryan Cloutier
- Absent: None
- 06R.15.1 **Call to Order:** The Chair called the meeting to order at 7:05 p.m.
- 06R.15.2 **Approval of Agenda:** The Chair asked if there we any changes to the agenda. Hearing none, Ms. Hoeflein motioned and Mr. Rizzo seconded to approve the agenda. *Motion carried.*
- 06R.15.3 **Approval of the Minutes:** The Minutes of the May meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Hearing none Mr. Rizzo motioned and Ms. Fracker seconded to accept the minutes. *Motion carried.*
- 06R.15.4 **Communications/Presentation**
1. Additional changes to the Health Plan BCBSM were discussed.
- 06R.15.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Mr. Rizzo motioned and Ms. Davidson seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
 2. OSB Checking reconciliation
 3. OSB Saving reconciliation
 4. Oakland County Reconciliation
 5. Chase Bank Reconciliation
 6. OPL Endowment Fund
 7. Oberg Endowment Fund
 8. OPL Endowment CD
 9. Oberg Endowment CD
- 06R.15.6 **Directors Report:**
The Director mentioned that he would be presenting a budget adjustment next month for our review. We will be having our Audit Presentation for our July meeting by Rena Emmons
The Director and the Management Team will be scheduling performance reviews after the Summer Reading program. The Director asked to meet with the Board Personnel Committee to go over details. The Summer Reading program has been off to a great start this year and will probably top last year!
We also discussed the improved look of the Library with the recent clean-up. Everyone is very pleased.
- 06R.15.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 06R.15.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Ms. Davidson motioned and Ms. Hoeflein seconded to approve paying the bills in the amount of \$32,361.91. *Motion carried.*
- 06R.15.9 **Reports of Committees:**
1. None.
- 06R.15.10 **Unfinished Business:**
1. None.
- 06R.15.11 **New Business:**
1. None
- 06R.15.12 **Call to Audience:** Ms. Hoeflein called to the audience with no one in attendance.
- 06R.15.13 **Adjournment:** Ms. Royster motioned and Ms. Fracker seconded to adjourn the meeting. *Motion carried.*
The meeting was adjourned at 7:45 pm.