

Oxford Public Library

Regular Meeting

June 18 2014

7:00 PM

(Board Minutes)

Present: *Chair*, Duane Salswedel, *Vice Chair*, Kathy Hoeflein, *Treasurer*, Jean Davidson, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Sian Marshall, *Director*, Bryan Cloutier, also present was OCTV

Absent: None

06R.14.1 **Call to Order:** The Chair called the meeting to order at 7:06 p.m.

06R.14.2 **Approval of Agenda:** The Chair asked if there we any changes requested to the agenda. The director had to add line 2 on new business for a discussion on the HVAC trouble, *Ms. Hoeflein motioned Ms. Davidson seconded to approve the agenda.* Motion carried.

06R.14.3 **Approval of the Minutes:** The Minutes of the May 21st meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Hearing none, *Ms. Davidson motioned and Ms. Royster seconded to accept the minutes.* Motion carried.

06R.14.4 **Communications:**

1. None.

06R.14.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. The Director will provide a modified budget next month. *Ms. Marshall motioned and Mr. Rizzo seconded to accept the Financial reports.* Motion carried.

1. Budget v. Actual
2. OSB Checking reconciliation
3. OSB Saving reconciliation
4. Oakland County Reconciliation
5. Chase Bank Reconciliation
6. OPL Endowment Fund
7. Oberg Endowment Fund
8. OPL Endowment CD
9. Oberg Endowment CD

06R.14.6 **Directors Report:** The Director explained all the issues with finding a replacement Health Care Plan. It was decided to go with a private Community Blue—PPO, BCBSM plan that will actually save some money. We disused the construction project and how well it has been accepted by all. The last part to be completed is a Command Center server. It has been reported that Mike is almost complete with that portion of the project.

06R14.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting. There was some discussion that the numbers were down but mainly due to the construction project and it is quite busy now.

06R.14.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. There was a question about how the petty cash was handled, and the director explained in full. *Ms. Davidson motioned and Ms. Royster seconded to approve paying the bills in the amount of \$99,160.41.* Motion carried.

06R.14.9 **Reports of Committees:**

1. None.

06R.14.10 **Unfinished Business:**

1. None.

06R.14.11

New Business:

1. **SB 7 “80/20” PLAN:** *A motion was made by Ms. Hoeflien and Seconded by Mr. Rizzo to Opt out of SB 7 “80/20” again. Motion carried.*

2. **Carrier Rooftop Condenser.** *One of the rooftop air handlers was acting up on Monday. We had before us a proposal to repair or replace the existing condensing unit. After discussion it was decided to replace the condenser for the air handler. The director was asked to get the info on model and warranty for our records. Mr. Rizzo motioned and Ms. Davidson seconded to replace the 10 ton Carrier rooftop condenser unit for \$6936.00. Motion carried.*

06R.14.12

Call to Audience: Ms. Hoeflein made a call to the audience, no one spoke up.

06R.14.13

Adjournment: *Ms. Hoeflein motioned and Mr. Davidson seconded to adjourn the meeting. Motion carried. The meeting was adjourned at 8:00 p.m.*