

## Oxford Public Library

Regular Meeting

18 March 2015

7:00 PM

(Board Minutes)

- Present: *Chair*, Duane Salswedel, *Secretary*, Tony Rizzo, *Trustee*, Lynn Royster, *Trustee*, Julie Fracker, *Director*, Bryan Cloutier
- Absent: *Vice Chair*, Kathy Hoeflein *Excused*, *Treasurer*, Jean Davidson *Excused*.
- 03R.15.1 **Call to Order:** The Chair called the meeting to order at 7:00 p.m.
- 03R.15.2 **Approval of Agenda:** The Chair asked if there were any changes to the agenda. Hearing none, Mr. Rizzo motioned and Ms. Royster seconded to approve the agenda. *Motion carried.*
- 03R.15.3 **Approval of the Minutes:** The Minutes of the February meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the minutes. Ms. Royster motioned and Ms. Fracker seconded to accept the minutes. *Motion carried.*
- 03R.15.4 **Communications/Presentation**
1. None
- 03R.15.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Mr. Rizzo motioned and Ms. Fracker seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
  2. OSB Checking reconciliation
  3. OSB Saving reconciliation
  4. Oakland County Reconciliation
  5. Chase Bank Reconciliation
  6. OPL Endowment Fund
  7. Oberg Endowment Fund
  8. OPL Endowment CD
  9. Oberg Endowment CD
- 03R.15.6 **Directors Report:**  
The Director submitted an application to the Michigan Humanities for another traveling Smithsonian Exhibit. It is titled "Hometown Teams" and we would partner with Parks and Recreation. *It has to do with Sports being an indelible part of our culture and community.* The Director will keep us posted.
- We discussed the hiring of a new Building Superintendent Mr. Terry Brewer. The Director seemed very pleased that he now has a complete team again!
- We talked briefly about the meeting that took place with the plumber (Bruce Knauf) and his associate (Rick Springer) with the Director, Ms. Fracker and Mr. Rizzo. We did a re-cap of the viewing of the camera traveling the drainage system with an existing tape done 10 years ago. The Plumbers will submit a quote for repairs. Also a new sign was added to one of the bathrooms.
- 03R.15.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 03R.15.8 **Report:** The Expense report was mailed for review prior to the meeting. Ms. Rizzo motioned and Ms. Royster seconded to approve paying the bills in the amount of \$50,433.85. *Motion carried.*
- 03R.15.9 **Reports of Committees:**
1. None.
- 03R.15.10 **Unfinished Business:**
1. None.
- 03R.15.11 **New Business:**
1. None.
- 03R.15.12 **Call to Audience:** Ms. Fracker called to the audience with no one in attendance.
- 03R.15.13 **Adjournment:** Ms. Royster motioned and Ms. Fracker seconded to adjourn the meeting. *Motion carried.*  
The meeting was adjourned at 7:55 pm.