

Oxford Public Library

Regular Meeting

17 February 2016

7:00 PM

(Board Minutes)

- Present: *President, Duane Salswedel, Treasure, Jean Davidson, Secretary, Tony Rizzo, Trustee, Lynn Royster, Trustee, Julie Fracker, Director, Bryan Cloutier.*
- Absent: *Vice President, Kathy Hoeflein excused.*
- 02R.16.1 **Call to Order:** The Chair called the meeting to order at 7:04 p.m.
- 02R.16.2 **Approval of Agenda:** After correcting the month, The chair asked if there were any changes to the agenda. Hearing none Mr. Rizzo motioned and Ms. Davidson seconded to approve the agenda. *Motioned carried.*
- 02R.16.3 **Approval of the Minutes:** The Minutes of the November meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the Regular Meeting minutes. Ms. Davidson motioned and Ms. Fracker seconded to accept the minutes. *Motion carried.*
- 02R.16.4 **Communications/Presentation**
1. Letter of Appreciation. We received a nice letter from a patron appreciating what the library offers.
- 02R.16.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Royster motioned and Ms. Davidson seconded to accept the financial reports. *Motion carried.*
1. Budget v. Actual
 2. OSB Checking reconciliation
 3. OSB Saving reconciliation
 4. Oakland County Reconciliation
 5. Chase Bank Reconciliation
 6. OPL Endowment Fund
 7. Oberg Endowment Fund
 8. OPL Endowment CD
 9. Oberg Endowment CD
- 02R.16.6 **Directors Report:**
The Director discussed the ongoing planning for Co-hosting of the DIA “Inside Out” Art work in the Village in the summer of 2016. It should be a great opportunity to have art throughout Oxford.
- 02R.16.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 02R.16.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Ms. Davidson motioned and Ms. Royster seconded to approve the bills in the amount of \$75,221.95 *Motion carried.*
- 02R.16.9 **Reports of Committees:**
1. None
- 02R.16.10 **Unfinished Business:**
None
- 02R.16.11 **New Business:**
1. Supplementary Painting quote. Mr. Rizzo motioned and Ms. Fracker seconded to approve the painting quote for 2 offices for \$711.00 by Knope LLC. *Motion carried.*
- 02R.16.12 **Call to Audience:** Ms. Fracker called to the audience with no one in attendance.
- 02R.16.13 **Adjournment:** Ms. Royster motioned and Ms. Davidson seconded to adjourn the meeting. *Motion carried.* The meeting was adjourned at 7:55pm.