

Oxford Public Library

Regular Meeting
20 February 2013
7:00 PM
(Minutes)

- Present:** Mr. Duane Salswedel (chair), Ms. Kathy Hoeflein (vice-chair), Mr. Tom Offer (treasurer), Mr. Tony Rizzo (trustee), Mr. Bryan Cloutier (director), OCTV cameraman.
- Excused:** Ms. Sue Stilwell (secretary), Ms. Jean Davidson (trustee)
- 02R.13.1 **Call to Order:** Mr. Salswedel called the meeting to order at 7:05 p.m.
- 02R.13.2 **Approval of Agenda:** Mr. Salswedel asked if there were any changes to the agenda. There were none. *Mr. Rizzo moved, Ms. Hoeflein seconded, approve the agenda as presented. Motion carried.*
- 02R.13.3 **Approval of Minutes:** Minutes were mailed prior to the meeting. Mr. Salswedel asked if there were any changes to minutes. There were none. *Mr. Rizzo moved, Ms. Hoeflein seconded, to approve the minutes as presented. Motion carried.*
- 02R.13.4 **Communications:**
1. None.
- 02R.13.5 **Approval of the Financial Reports:** Financial Reports were mailed prior to the meeting. The Director presented the financial reports to the Board. There was a question regarding the balance of the Chase Bank reconciliation. Director stated that the negative balance was a result of timing in reference to the receipt of the statement and balance transfers. Director stated that all payroll deposits were accurate and covered. *Mr. Offer moved, Ms. Hoeflein seconded, to approve the financial reports. Motion carried.*
1. Budget v. Actual
 2. OSB Checking Reconciliation
 3. OSB Savings Reconciliation
 4. TCF Savings Reconciliation
 5. Chase Bank Reconciliation
 6. Library Endowment Fund
 7. Oberg Endowment Fund
- 02R.13.6 **Director's Report:** The Director's Report was mailed prior to the meeting. Director highlighted parts of the report for discussion. *No motion was made as none was needed.*
- 02R.13.7 **Statistical Report:** The Statistical Reports were mailed prior to the meeting. Director indicated that numbers were either comparable to last year, or up slightly from the previous reporting year. *No motion was made as none was needed.*
- 02R.13.8 **Approval of the Bills:** The monthly expenditure report was presented to the board for consideration and approval. *Mr. Offer moved, Mr. Rizzo seconded, to approve the bills in the amount of \$72,145.71. Motion carried.*
- 02R.13.9 **Reports of Committees:**
1. None
- 02R.13.10 **Unfinished Business:**
1. None.
- 02R.13.11 **New Business:**

1. Public Computer Filtering Policy: Director reported that patrons were complaining about the content being viewed by another patron, finding it offensive. Both the Federal and State Laws regarding Internet filtering on a public computer in a library setting were presented and discussed. After deliberation, it was recommended that pornography be filtered on all public computers, with the exception of one, to be in compliance with State Law. *Mr. Offer moved, Mr. Rizzo seconded, to filter pornography on all public Internet computers. Motion carried.*
2. Furlough Day July 5, 2014: Director recommended July 5, 2014 is considered a furlough day. *Mr. Rizzo moved, Ms. Hoeflein seconded, to close the library and consider July 5, 2014 a furlough day. Motion carried.*

02R.13.12 **Call to Audience:** None were present.

02R.13.13 **Adjournment:** *Ms. Hoeflein moved, Mr. Rizzon seconded, to adjourn. Motion carried.*
Mr. Salswedel closed the meeting at 7:50 p.m.