

**Oxford Public Library**

Regular Meeting

20 January 2016

7:00 PM

(Board Minutes)

- Present: *President, Duane Salswedel, Vice President, Kathy Hoeflein, Treasure, Jean Davidson, Secretary, Tony Rizzo, Trustee, Lynn Royster, Trustee, Julie Fracker, Director, Bryan Cloutier.*
- Absent: None
- 01R.16.1 **Call to Order:** The Chair called the meeting to order at 7:07 p.m.
- 01R.16.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Hearing none Ms. Hoeflein motioned and Ms. Royster seconded to approve the agenda. *Motioned carried.*
- 01R.16.3 **Approval of the Minutes:** The Minutes of the November meeting were mailed prior to the meeting. The Chair asked if there were any corrections to the Regular Meeting minutes. Ms. Fracker motioned and Ms. Davidson seconded to accept the minutes. *Motion carried.*
- 01R.16.4 **Communications/Presentation**
1. SB571 Governor's Analysis. We discussed a letter that was sent from Governor Snyder regarding a Senate Bill 571 that was just signed into law.
- 01R.16.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Ms. Hoeflein motioned and Mr. Rizzo seconded to accept the Financial reports. *Motion carried.*
1. Budget v. Actual
  2. OSB Checking reconciliation
  3. OSB Saving reconciliation
  4. Oakland County Reconciliation
  5. Chase Bank Reconciliation
  6. OPL Endowment Fund
  7. Oberg Endowment Fund
  8. OPL Endowment CD
  9. Oberg Endowment CD
- 01R.16.6 **Directors Report:**  
The Director's report included a summary of the good year at OPL. The property upgrades were mentioned as well as the upcoming painting project. The report pointed out that the nearly \$3 million has been reduced from the Budget from 2007. It was also mentioned that several organizations including OPL would work together to host the DIA "Inside Out" Art work in the Village in the summer of 2016.
- 01R.16.7 **Statistical Report:** The Statistical report was mailed for review prior to the meeting.
- 01R.16.8 **Expense Report:** The Expense report was mailed for review prior to the meeting. Ms. Davidson motioned and Ms. Hoeflein seconded to approve the bills in the amount of \$23,028.99 *Motion carried.*
- 01R.16.9 **Reports of Committees:**
1. None.
- 01R.16.10 **Unfinished Business:**  
None.
- 01R.16.11 **New Business:**
1. FY-End 2015 Budget Adjustment Correction: Ms. Davidson motioned and Ms. Hoeflein seconded to amend the Budget adjustment retroactive to Dec 16, 2015 to correct a typographical error in a line item. *Motion carried.*
  2. AT&T Contract for Alarm System: Mr. Rizzo motioned and Ms. Royster seconded to approve the new contract for AT&T for 36 months @ \$46.00 per month for the Alarm phone line.
- 01R.16.12 **Call to Audience:** Ms. Royster called to the audience with no one in attendance.
- 01R.16.13 **Adjournment:** Mr. Fracker motioned and Mr. Rizzo seconded to adjourn the meeting. *Motion carried.*  
The meeting was adjourned at 8:00 pm.