

MINUTES

Oxford Public Library Board

August 15, 2012

The regular meeting of the OPL Board was called to order by Pres. Duane Salswedel at 7 p.m. Present were Salswedel, Hoeflein, Offer, Rizzo, Stilwell and Director Cloutier. Jean Davidson was excused.

Approval of Agenda: *Rizzo made the motion to approve the agenda as presented in the board packet, 2nd by Hoeflein and passed.*

Approval of Minutes: *Motion to approve the July minutes was made by Rizzo, 2nd by Hoeflein and passed.*

No communications.

Approval of Financial Reports: *Hoeflein moved to approve the financial reports, 2nd by Stilwell and passed by unanimous roll call vote.*

Director's Report: The failure of the library millage to pass on the Primary election ballot was discussed by the director, who reiterated his intent to request the millage in a future election.

Statistics for 2012 thus far show significant increases in all categories of usage, further underlining the community's need for all the library services currently offered.

Approval of Bills: There was discussion on possibly scaling back on cleaning and aquarium maintenance. *Offer moved to approve payment of the bills in the amount of \$30,665.38, 2nd by Rizzo and passed unanimously by roll call vote.*

Unfinished business: Re FY2012 mid-year budget adjustments: Payroll expenses had to be bumped up because of retirements and therefore more usage of subs; and five or six computers need to be replaced (a capital expense). Given these and other expenditures, the director called for borrowing \$67,679.05 from the fund balance to balance the mid-year budget. *Rizzo made the motion to approve the \$67,679.05 amount and the budget, 2nd by Hoeflein and passed by unanimous roll call vote.*

New Business: 1) Ballot proposal: A millage request proposal is not likely to happen until 2014.

2) 2013 Budget: Offer inquired of the Director what he thought would be a comfortable fund balance to maintain. Bryan felt that \$850,000 would be fair, and doesn't think that our 2013 revenue will be reduced much more than it has been. Cuts to consider would be Sunday closings, book collection; program cuts. Three 2013 budget proposals were presented in our packets with varying degrees of cuts, and discussed. The most favorable with least cuts was Budget #3.

Offer made the motion to approve Budget #3, 2nd by Rizzo and passed unanimously by roll call vote.

Salswedel noted a conflict of the OPL Board's regular meeting date, September 19, 2012, with a scheduled meeting of the Oakland County Association of Public Library Trustees on the same date. It was the consensus of the board and Director that the County Trustees' meeting could produce some valuable insight and information benefiting OPL.

Offer moved to cancel the Sept. 12, 2012 OPL Board meeting, so as to be able to attend the Oakland County Trustees' meeting, 2nd by Rizzo and passed.

No audience.

Adjournment: *Stilwell moved to adjourn, 2nd by Hoeflein and passed.*

Next meeting tentatively set for our regular meeting date, October 17, 2012, unless emergency necessitates otherwise.

Respectfully submitted,

Sue Stilwell, secretary