

MINUTES

Oxford Public Library Board
Wednesday, October 17, 2012

Chairman Duane Salswedel called the regular OPL Board meeting to order at 7 p.m. Present were Salswedel, Hoeflein, Offer, Rizzo, Davidson, Stilwell and Director Bryan Cloutier.

Approval of the Agenda: *Hoeflein made the motion to approve the agenda, 2nd by Davidson and passed.*

Approval of Minutes: *Offer moved to approve the September 2012 minutes, 2nd by Rizzo and passed.*

The meeting then was opened for a public hearing of the budget: *Motion by Stilwell, 2nd by Rizzo and passed. Meeting closed by a motion by Hoeflein, 2nd by Davidson and passed.*

Financial reports: *Rizzo moved to approve the August and September financial reports, 2nd by Hoeflein and passed by unanimous roll call vote.*

Director's report: Bryan has submitted our library for consideration for the State Librarian's Excellence Award. The winner will be announced at the annual MLA Conference in Dearborn, Nov.7 through the 9th, which he will attend as a member of the MLA Legislative Committee. Two runners-up would each receive \$500, with \$2,000 for the winner.

Personnel evaluation forms were included in the board packet for perusal and approval as part of the personnel policy.

Since Oxford Township did not include our budget and millage rate at their hearing this year (which we had already approved), legally the hearing needed to be posted in the newspaper, which was done.

Friends of the Library met for their annual meeting and election of officers. They are conducting a book sale this week at the library and would appreciate any volunteer help.

The statistical report continues to indicate increases in every category for 2012.

Approval of bills: *Offer made the motion to approve payment of bills for August 2012 in the amount of \$24,612.12, 2nd by Hoeflein and passed by unanimous roll call vote. Davidson moved for approval of payment of September 2012 bills in the amount of \$29,300.38, 2nd by Rizzo and passed by unanimous roll call vote.*

No committee reports or unfinished business.

New business: *Offer moved to reconfirm approval of the 2013 budget and millage rate of 1.392, 2nd by Rizzo and passed by unanimous roll call vote.*

Rizzo made the motion to approve the Personnel Appraisal form, 2nd by Stilwell and passed.

No audience.

Motion to adjourn by Hoeflein, 2nd by Davidson and passed.

Next meeting will be Wednesday, November 21, 2012.

Respectfully submitted,
Sue Stilwell, secretary