

MINUTES

Oxford Public Library Board
Wednesday, May 16, 2012

Vice President Kathy Hoeflein presided in the absence of President Duane Salswedel. The meeting was called to order at 7 p.m., with members Hoeflein, Offer, Rizzo, Davidson and Stilwell present. Also present were Director Bryan Cloutier, Admin. Asst. Gloria Berglund, and guest Rana Emmons, representing Auditors Post, Smythe, Lutz and Ziel of Plymouth LLP, to report on the library's FY2011 audit.

Approval of the Agenda: *Offer moved to approve the agenda, supported and passed, with Ms. Emmons' presentation moved to follow the communications report.*

Approval of Minutes: *Offer moved to approve the April 2012 minutes, 2nd by Davidson and passed.*

Following the communications report (Oakland County Economical Outlook 2012-2014), Rana Emmons presented a favorable overview of the library's accounting practices and indicated a job well done by the director and his staff.

Financial reports: *Davidson made the motion to approve the financial reports, 2nd by Rizzo and passed by unanimous roll call vote.*

Director's report: Handouts included the press release in *The Oxford Leader* regarding the request for a tax hike slated for the August ballot.

Statistics indicated increases in usage in all categories except outreach services, which denoted extended checkout times resulting in more efficient service.

Approval of bills: *Offer made the motion to approve payment of bills in the amount of \$33,665.28, supported by Rizzo and passed by unanimous roll call vote.*

New business: It was noted that the reductions in fringe benefits and fine tuning of the budget aided in good fund balance figures. *Rizzo moved to approve the FY2011 audit report, 2nd by Davidson and passed by unanimous roll call vote.*

2) Lawn maintenance cost analysis: Ms. Berglund prepared a 2011 chart breakdown of Bill Olivich's expenses. It was the consensus of the board, that although the costs certainly were not unreasonable, the library should consider getting bids on future maintenance.

3) Replace, Don't Erase PPT Resolution: A formal resolution in support of replacing, not erasing, Michigan's Personal Property Tax (PPT) was presented for the board's approval. *Offer made the motion for approval, 2nd by Davidson and passed.*

Motion to adjourn by Stilwell, 2nd by Offer and passed.

Next meeting will be Wednesday, June 20, 2012.

Respectfully submitted, Sue Stilwell, secretary