

# Oxford Public Library

## Regular Meeting

March 16, 2022

7:00 PM

(Board Minutes)

Present: *President, Kathy Hoeflein, Vice President Tony Rizzo, Secretary Julie Fracker, Trustee, DuAnne Salswedel, Trustee Barbara Kriigel, Trustee, Lynn Royster, Director Bryan Cloutier, Lyn Klages, President of Friends of the Library, Jackie Seimer, Head of Support Services*

Absent: None

3R.22.1 **Call to Order:** The President called the meeting to order at 7:03 p.m.

3R.22.2 **Approval of Agenda:** The chair asked if there were any changes to the agenda. Mr. Rizzo motioned and Ms. Kriigel seconded to approve the agenda. *Motion carried.*

3R.22.3 **Approval of the Minutes:** Ms. Royster motioned to approve the minutes and Mr. Rizzo seconded. *Motion carried.*

3R.22.4 **Communications/Presentation:**

- a. Friends of the Library Group / Introduction of the New President, Lyn Klages

3R.22.5 **Approval of the Financial Reports:** Monthly financial reports were mailed for review prior to the meeting. Director gave an overview of each report and reconciliation. Mr. Rizzo motioned to accept the February financial reports and Ms. Fracker seconded. *Motion carried.*

1. Budget v. Actual
2. OB Checking
3. OB Operating
4. OB Payroll
5. Oakland Savings
6. OPL Endowment Fund
7. Four County Community Foundation

3R.22.6 **Directors Report:**

1. Mask Requirements
  - a. Mask mandates were lifted at the library on March 1 for both public and staff.
2. Upcoming Exhibits in the Works
  - a. Library Director is negotiating with the Lapeer District Library to obtain the Marguerite deAngeli collection on loan during the months of October, November, and December of 2022.
  - b. We are also in conversation to secure the exhibition, Native Treaties – Shared Rights from the Clarke Historical Library in 2023.
  - c. We will also contact the Smithsonian Institute to explore the possibility of hosting their exhibit, Water/Ways sometime in 2024.
3. Foundation Directory Online
  - a. We have contracted Candid to purchase a one-year license to the Financial Directory Online. We will partner with the Four County Community Foundation to provide training to staff and local government and non-profit leadership.
4. Strategic Planning and Visioning
  - a. Library Director has met with a library specialist at Ivy Group, a marketing and research firm headquartered in Charlottesville, Virginia.

3R.22.7 **Statistical Report:** The Statistical report was emailed for review prior to the meeting.

3R.22.8 **Expense Report:** The expense report was sent to the Board for review prior to the meeting. Ms. Fracker made a motion to pay the bills the amount of \$81,464.73. Mr. Rizzo seconded. *Motion carried.*

3R.22.9 **Reports of Committees:**

None

3R.22.10

**Unfinished Business:**

None

3R.22.11

**New Business:**

1. Fine Free Library. Ms. Salswedel made a motion to implement a fine free policy, Ms. Kriigel seconded. Mr. Rizzo opposed. *Motion carried.*
2. Christmas and New Year's Holiday Schedule. Ms. Salswedel made a motion to close Dec. 23 and Dec. 26 surrounding the Christmas holiday, and December 30 and Jan. 2, following the New Year holiday. Ms. Fracker seconded. *Motion carried.*

3R.22.12

**Call to Audience:**

1. A call was made to the audience and one member was in attendance.

3R.22.13

**Library Board Requests / Comments**

1. Mr. Rizzo provided an HVAC update. Process continues to find a company to write an RFP.

3R.22.14

**Adjournment:** Ms. Fracker motioned, and Ms. Royster seconded to adjourn the meeting at 8:54 p.m. *Motion carried.*